

## LESSON PLAN

<b>Discipline:</b> Elect. Engg.	<b>Semester:</b> First (1 <sup>st</sup> )	<b>Name of the Faculty:</b> Mr H. S Nayak
<b>Subject:</b> Communicative English	<b>No. of days/week class allotted:</b> Five (5)	<b>Semester from Date:</b> 25.10.22 <b>to Date:</b> 31.01.23 <b>No. of Weeks:</b> 15
<b>WEEK</b>	<b>CLASS DAY</b>	<b>THEORY TOPICS</b>
1 <sup>st</sup>	1 <sup>st</sup>	Introduction
	2 <sup>nd</sup>	Skimming the Gist and Scanning for necessary information.
	3 <sup>rd</sup>	Cont..
	4 <sup>th</sup>	Close reading for inference and evaluation
	5 <sup>th</sup>	Main idea and supporting points
2 <sup>nd</sup>	1 <sup>st</sup>	Guessing the meaning of un-familiar words
	2 <sup>nd</sup>	Note making
	3 <sup>rd</sup>	Cont..
	4 <sup>th</sup>	Summarizing
	5 <sup>th</sup>	Supplying a suitable title
3 <sup>rd</sup>	1 <sup>st</sup>	<b>Review Class</b>
	2 <sup>nd</sup>	Standing up for Yourself: By Yevgeny Yevtushenko Introduction
	3 <sup>rd</sup>	Discussion
	4 <sup>th</sup>	Conclusion
	5 <sup>th</sup>	The magic of team work: By Sam pitroda--Introduction
4 <sup>th</sup>	1 <sup>st</sup>	Discussion
	2 <sup>nd</sup>	Conclusion
	3 <sup>rd</sup>	<b>Monthly Test-1</b>
	4 <sup>th</sup>	Inchcape Rock By Robert Southey
	5 <sup>th</sup>	Cont.
5 <sup>th</sup>	1 <sup>st</sup>	To My True Friend By Elizabeth Pinard
	2 <sup>nd</sup>	Cont.
	3 <sup>rd</sup>	<b>Review Class</b>
	4 <sup>th</sup>	Use of Synonyms
	5 <sup>th</sup>	Use of Antonyms
	1 <sup>st</sup>	Same Word used in different Situation and in Different Meaning

6 <sup>th</sup>	2 <sup>nd</sup>	Single Word Substitute
	3 <sup>rd</sup>	Cont.
	4 <sup>th</sup>	<b>Review Class</b>
	5 <sup>th</sup>	Countable and Uncountable Noun
	1 <sup>st</sup>	Monthly Test-2
7 <sup>th</sup>	2 <sup>nd</sup>	Articles and Determiners
	3 <sup>rd</sup>	Cont.
	4 <sup>th</sup>	Modal verbs & Usage
	5 <sup>th</sup>	Tenses
	1 <sup>st</sup>	Cont.
8 <sup>th</sup>	2 <sup>nd</sup>	Voice Change
	3 <sup>rd</sup>	Subject-Verb Agreement
	4 <sup>th</sup>	<b>Review Class</b>
	5 <sup>th</sup>	Paragraph writing, Meaning and Method
	1 <sup>st</sup>	Features of Paragraph Writing Topic Statement, Supporting Points and Plot Compatibility
9 <sup>th</sup>	2 <sup>nd</sup>	Developing Ideas into Paragraph
	3 <sup>rd</sup>	Describing Place, Person, Object, Situation and any general topic of interest
	4 <sup>th</sup>	Notice
	5 <sup>th</sup>	Agenda
	1 <sup>st</sup>	Report Writing (Format of a Report, Reporting an Event/ News)
10 <sup>th</sup>	2 <sup>nd</sup>	<b>Monthly Test-3</b>
	3 <sup>rd</sup>	Writing Personal Letter
	4 <sup>th</sup>	Letter to the Principal, Librarian
	5 <sup>th</sup>	Letter to Head of the Dept. and Hostel Superintendent
	1 <sup>st</sup>	Cont.
11 <sup>th</sup>	2 <sup>nd</sup>	Writing Business Letters:
	3 <sup>rd</sup>	Cont.
	4 <sup>th</sup>	Job Application and CV (Feature, Format and Example)
	5 <sup>th</sup>	<b>Review Class</b>
	1 <sup>st</sup>	Meaning, Definition and Concept of Communication
	2 <sup>nd</sup>	Good communication and bad communication
	3 <sup>rd</sup>	Cont.

12 <sup>th</sup>	4 <sup>th</sup>	Communication Model (One way Communication model and Two-way Communication model with examples)
	5 <sup>th</sup>	Process of communication and Factors responsible for It (Sender, Message, channel, Receiver/Audience, Feedback, Noise and Context)
13 <sup>th</sup>	1 <sup>st</sup>	Meaning of Professional Communication
	2 <sup>nd</sup>	Types of Professional Communication
	3 <sup>rd</sup>	Formal or Systematic Communication
	4 <sup>th</sup>	Informal Communication
	5 <sup>th</sup>	Grape vine Communication
14 <sup>th</sup>	1 <sup>st</sup>	<b>Monthly Test-4</b>
	2 <sup>nd</sup>	Meaning of Non-Verbal Communication
	3 <sup>rd</sup>	Different areas of Non-Verbal Communication
	4 <sup>th</sup>	Kinesics or Body Language
	5 <sup>th</sup>	Proxemics or Spatial language
15 <sup>th</sup>	1 <sup>st</sup>	Language of Signs and Symbols
	2 <sup>nd</sup>	<b>Review Class</b>
	3 <sup>rd</sup>	Revision Class
	4 <sup>th</sup>	Revision Class
	5 <sup>th</sup>	Revision Class